

 ALANYA ÜNİVERSİTESİ	T.C. ALANYA ÜNİVERSİTESİ STAJ YAPILACAK KURUM BİLGİLENDİRME FORMU ALANYA UNIVERSITY INTERNSHIP INSTITUTION FORM	Doküman No	FRM-AKB-003
		İlk Yayın Tarihi	22.04.2025
		Revizyon Tarihi	-
		Revizyon No	0
		Sayfa	Sayfa 2 / 2

TO WHOM IT MAY CONCERN,

Students of Alanya University, Faculty/Vocational School of, Department/Program of, are required to complete an internship as part of their undergraduate/associate degree education.

Our student is obliged to complete their internship in accordance with the Alanya University Internship Directive, the Internship Application Principles of the relevant department (if applicable), and the provisions of the Vocational Education Law No. 3308, based on the declaration provided in the Internship Application and Approval Form (Annex-1). The student is required to complete a 30-day internship. During the internship period, the student must work a maximum of 8 hours per day while being entitled to take at least one (1) day off per week. The responsibility for initiating and terminating the student's insurance, as well as any related notifications, falls under our university in accordance with the Social Insurance and General Health Insurance Law No. 5510.

Upon completion of the internship, the "Employer Internship Evaluation Form" (Annex-2) delivered to you by the intern must be completed by you to assess the student's performance. The evaluation form should be placed in a sealed and signed envelope and handed back to the intern. Your objective evaluations will be taken into account when determining the student's internship success grade.

We wish you success in your work and extend our sincere thanks and regards.

Internship Committee

Chair of the Internship Committee

Member

Member

Hazırlayan	Kalite Sistem Onayı	Yürürlük Onayı
Eğitim-Öğretim Alt Komisyonu	Kalite Koordinatörü	Rektör