**NAME SURNAME**

**Professional headshot photo. Should have a plain coloured background.**

Address: Town/City

Tel: (…) … …

E-mail: ………………..@.........

**OBJECTIVE**

Type your career objective.

**WORK EXPERIENCE**

**../…. – ../…. Company Name, City – Department and Title**

Description……………………………………………………………………………………………………………………………………………………………………….

**../…. – ../…. Company Name, City – Department and Title**

Description……………………………………………………………………………………………………………………………………………………………………….

**EDUCATION**

**…. - …. University Name, City**

Department, (CGPA if it is necessary)

**…. - …. High School Name, City**

Department

**CERTIFICATES**

**... - ….** **Company Name, City, Program Title**

**AWARDS**

**…. - ….** **Company Name, City, Program / Award name**

**LANGUAGES**

English- Beginner / Intermediate / Advanced Degree

………. - Beginner / Intermediate / Advanced Degree

**COMPUTER SKILLS**

Type information. Example; MS Office Programs, SPSS…

**INTERESTS**

Type your hobbies and interests. Example; “Reading fantastic books”.

**PERSONAL INFORMATION**

Date of Birth & Place:

Marital Status:

Driving License:

Military Status:

**REFERENCES**

Name & Surname:

Company Name:

Phone:

E-mail: