

Dear Students,

Students who have completed their **2025–2026 Summer Internship** are required to submit their internship documents so that their internship grades can be entered. The submission process consists of two stages: **physical submission and digital submission**.

Digital submission means sending scanned copies of the **internship logbooks and evaluation form** to the members of the Internship Committee via email. Physical submission, on the other hand, means submitting the internship logbooks and evaluation form to the committee in person.

The designated submission period is **September 7–11, 2026**. One of the above-mentioned submission methods must be completed by **5:30 PM on September 11, 2026**. Students who wish to do so may submit their documents to the committee in person by this deadline. **Students who submit their documents in person do not need to make a digital submission**. However, students who make a digital submission within the specified period are required to submit the **original copies of their documents** to the Internship Committee. This must be completed between **September 21–25, 2026**, which is the first week of the **2026–2027 Fall Semester**.

The dates and information are summarized below.

September 4, 2026	:	Last day of the 2025–2026 Summer Internship
September, 11 2026	:	Deadline for the digital/physical submission of the internship report and evaluation form
September 14, 2026	:	Evaluation of internship documents by the Internship Committee and announcement of results
September, 14-18	:	Course registrations and advisor approvals for the 2026–2027 Fall Semester (Students without internship evaluation results will not be able to register for courses!)
September, 21-25	:	Submission of original documents to the committee members for students who completed digital submission by September 11

Internship Committee Members: <https://arch.alanyauniversity.edu.tr/en/staj-formlari>

Template to be used for preparing the Internship Logbook: <https://arch.alanyauniversity.edu.tr/en/staj-formlari>

Employer's Internship Evaluation Form: <https://arch.alanyauniversity.edu.tr/en/staj-formlari>

*Alanya University
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