

## **2025-2026 ACADEMIC YEAR SPRING TERM ASSOCIATE/BACHELOR'S COURSE PROCEDURES REGARDING ADD-DROP, LATE REGISTRATION AND ADVISOR APPROVAL**

The Spring semester of the 2025-2026 academic year; Course Add/Drop, Late Registration, and Advisor Approvals will be conducted online **between February 11 and 13, 2026**. Our students will be able to access the PROLİZ Student Affairs Information System via E-government.

[\*\*Click here\*\*](#) to log in to the Student Information System.

Students must review the [\*\*User Guide\*\*](#) for the Student Affairs Information System.

Students registering for courses must get advisor approval. Students who do not get **advisor approval** will have their course registration invalidated and will not be able to attend classes or take exams. If you encounter any problems during course registration, you must contact your academic advisors.

***Note: Students in the English Preparatory Class and Turkish Preparatory Class will not register any courses.***

### **WHICH STUDENTS CAN MAKE CHANGES DURING THE ADD- PERIOD?**

- 1) Those who have paid the tuition fee but have not registered for any course before, or those who have paid the tuition fee late, or those who cannot register for a course on time due to incomplete payment (those who extend the normal period and pay per ECTS fee)
- 2) Those who have taken incomplete courses
- 3) Those who want to drop any course they have registered for (except for 1st year students)

### **2025-2026 Academic Year Student Per Course Credit Fees for Students Who Extended Their Studies (AKTS Course Credit):**

For Turkish citizens	: VAT Included (KDV) ₺ 3200
For foreign students (F.S)	: VAT Included (KDV) \$ 85

## **FINANCIAL AFFAIRS**

[\*\*Click Here\*\*](#) for the bank account numbers where fees will be deposited.

Students who will pay fees for each credit for the 2025–2026 Academic Year Spring Semester must write their full name and the ECTS information for the payment in the description field during payment.

Students who wish to pay their fees by credit card must contact the Administrative and Financial Affairs Department for information.

Administrative and Financial Affairs Contact (+90 242 513 69 69 / 1010-1011)