

Dear students,

The documents submitted for the 2024-25 Summer Internship have been reviewed by the internship committee. Deficiencies have been identified in the documents and they must be completed and resubmitted by **May 28, 2025**. Please retrieve the documents you have submitted and address the deficiencies listed below that pertain to you.

**Documents missing in all submissions:**

1. Photocopy of the ID card
2. The office registration certificate (document to be obtained from the institution where the internship will take place)

**Other deficiencies commonly found across the documents:**

1. Social security declaration
2. Internship details (including days, dates, and duration)